

Mr. Helms via  
General Cushman

Attached for your signature is a proposed letter to General Maxwell D. Taylor, USA, which confirms the recent invitation to him to give the Commencement Address to members of the Agency's Midcareer Executive Development Course on 20 June 1969.

Request your signature.

R. L. Bannerman

ADD/S:JWC/ms (27 May 69)

Distribution:

- Orig Blue Slip - DCI via DDCI, w/O&7 of DD/S 69-2278
- 1 - DD/S Chrono
- 1 - DD/S Subject, w/cy of Att

DD/S 69-2278: Ltr dtd 21 May 1969 to the Chairman, President's Foreign Intelligence Advisory Board, The White House, fr the Director, re above.

ER 69-2559  
DTR 3381  
DD/S 69-2278

General Maxwell D. Taylor, USA  
Chairman, President's Foreign  
Intelligence Advisory Board  
The White House

Dear Max:

I wish to confirm the invitation [ ] recently extended to you to give the Commencement Address to the members of the Agency's current Midcareer Executive Development Course at 1400 hours, Friday, 20 June 1969. We are delighted at the prospect of your coming and trust that you will be able to meet with the class at that time.

STAT

I enclose some data about the Course and its participants. Your session with them may be quite informal with time adjusted to your convenience between presentation and a question and answer period, which the class would most appreciate. You might consider as your subject the significance of intelligence in the decision-making process of our Government.

Please call me if you need any additional information. I have asked [ ] who is in charge of the Course, to contact your office to offer any needed assistance.

STAT

Sincerely,

/s/  
Richard Helms  
Director

Enclosure

Originator:

R. L. Bannerman  
Deputy Director  
for Support

Prepared by OTR (15 May 69)  
Retyped:EO-DD/S:VRT:bfk (16 May 69)  
Second page retyped:O/DD/S:es (19 May 69)  
Rewritten:O/DD/S:RBW/dlk (27 May 69)  
Rewritten:ADD/S:JWC/ms (27 May 69)  
Distribution:

Orig & 1 - Adse  
Approved For Release 2003/04/29 : CIA-RDP84-00780R003200020017-9  
1 - DDCI  
1 - DTR  
1 - [ ] NIPE  
1 - Signing Official

STAT

Notes for General Maxwell D. Taylor, USA

The Course is composed of 35 officers who have been selected as having potential for future executive responsibility in the Agency. The students represent a cross-section of the Agency and are in the GS-13 and GS-14 grade level. The average age is 41, and their average Agency experience is 13 years.

Between 11 May and 20 June the class will have had extensive briefings on the missions and programs of the various Agency components and on the functions of other members of the intelligence community. They will have heard discussions of developments and problems in the Soviet Union and its satellites, China, the Middle East, North Africa, Southeast Asia, and Latin America. They will also have had presentations on some of our major domestic issues.

-----

General Taylor is scheduled for 1400 to 1530 hours, Friday, 20 June 1969, in the USIB Conference Room, CIA Headquarters Building.

General Maxwell D. Taylor, USA  
Chairman, President's Foreign  
Intelligence Advisory Board  
The White House

Dear Max:

I want to confirm the invitation [ ] recently extended to you to speak to the members of the Agency's Midcareer Executive Development Course in the USIB Conference Room at Headquarters on Friday, 20 June 1969, at 2 p.m. We are delighted and honored that you will be available to meet with the class at that time.

STAT

Your talk will be the Commencement Address for the Midcareerists, and I am attaching some information about the Course and its participants which may be of interest. I want to emphasize that your presentation may be very informal and that the time may be adjusted to suit your convenience. However we have reserved the period from 2:00 to 3:30 to allow time for the question and answer session I'm sure you would like - and the class would most appreciate.

Should you wish to obtain any further information, please give me a call. In any event, I have asked [ ] Chief of the Mid-career Course, to get in touch with your office to determine whether or not you would like a briefing.

STAT

I can assure you that your visit here will be a great treat for our  
Midcareerists, and we all appreciate your taking the time to come out.

Sincerely,

Richard Helms  
Director

Attachment

ORIGINATOR: /s/ Hugh T. Cunningham on orig.  
Director of Training

15 May 1969  
Date

CONCUR: \_\_\_\_\_  
R. L. Bannerman  
Deputy Director  
for Support

\_\_\_\_\_  
Date

Originated:OTR (15 May 69)  
Retyped:EO-DD/S:VRT:bfk (16 May 69)  
Second page retyped:O-DD/S:es (19 May 69)  
Rewritten:O-DD/S:RBW:dlk (27 May 69)

Distribution:

- Orig & 1 - Adse
- 1 - DDCI
- 1 - Signing Official
- 1 - ER
- 2 - DD/S Chrono, (Subject)
- 1 - DTR
- 1 - NIPE

STAT

CIA MIDCAREER EXECUTIVE DEVELOPMENT COURSE

The Course is composed of 35 officers who have been selected as having potential for future executive responsibility in the Agency. The students represent a cross section of the Agency and are in the GS-13 and GS-14 grade level. The average age is 41, and their average Agency experience is 13 years.

By 20 June the class will have had extensive briefings on the missions and programs of the various Agency components. They will have also been briefed on the functions of other members of the intelligence community, and will have heard discussions of developments and problems in the Soviet Union and its satellites, China, the Middle East, North Africa, South East Asia and Latin America. They will also have had presentations on some of our major domestic issues.

- - - - -

Given the above background, the Course Staff has suggested that you might wish to consider as a topic for your discussion the subject of the significance of intelligence in the decision-making process of our government.

General Maxwell D. Taylor, USA  
Chairman, President's Foreign Intelligence  
Advisory Board  
The White House

Dear Max:

I want to confirm the invitation [ ] recently extended to you to speak to the members of the Agency's Midcareer Executive Development Course in the USIB Conference Room at Headquarters on Friday, 20 June 1969, at 2 P.M. We are delighted and honored that you will be available to meet with the class at that time.

STAT

Your talk will be the Commencement Address for the Midcareerists: 35 men who have been selected as having potential for future executive responsibility in the Agency. The students, who represent a cross section of the Agency, are in the GS-13 and GS-14 grade level, have an average age of 41, and have an average Agency experience of 13 years. By 20 June the class will have had extensive briefings, not only on the mission and programs of the various Agency components, but also on the functions of other members of the Intelligence Community. The Midcareerists will also have heard discussions of developments and problems in the Soviet Union and its Satellites, China, the Middle East, North Africa, Southeast Asia and Latin America, as well as certain presentations on some major domestic issues.

You might wish to discuss such a topic as the significance of intelligence in the nation's decision-making process, but we will be glad to have you discuss any other topic you might prefer. We have reserved the time from 2:00 to 3:30, but I want to emphasize that your presentation may be very informal and that the time may be adjusted to suit your convenience. As a suggestion, you may want to talk for some 30 or 40 minutes, leaving the remainder of the time for questions from the students.

Should you wish to obtain any further information, please give me a call. In any event, I have asked [ ] Chief of the Midcareer Course, to get in touch with your office to determine whether or not you would like a briefing.

STAT

I can assure you that your visit here will be a great treat for our Midcareerists and we all appreciate your taking the time to come out.

Sincerely,

Richard Helms  
Director

ORIGINATOR: <u>/s/ Hugh T. Cunningham on orig.</u>	<u>15 May 1969</u>
Director of Training	Date
SIGNED <u>R. L. Bannerman</u>	<u>10 MAY 1969</u>
CONCUR: <u>R. L. Bannerman</u>	Date
Deputy Director for Support	

Originated:OTR (15 May 69)  
Retyped:EO-DD/S:VRT:bfk (16 May 69)  
Second page retyped:O-DD/S:ES (19 May 69)  
Distribution:

Orig & 1 - Adse  
1 - ER  
1 - Signing Official  
2 - DD/S (subject, chrono)  
1 - DTR



OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	DD/S		
2			
3			
4			
5			
6			

<input type="checkbox"/> ACTION	<input type="checkbox"/> DIRECT REPLY	<input type="checkbox"/> PREPARE REPLY
<input type="checkbox"/> APPROVAL	<input type="checkbox"/> DISPATCH	<input type="checkbox"/> RECOMMENDATION
<input type="checkbox"/> COMMENT	<input type="checkbox"/> FILE	<input type="checkbox"/> RETURN
<input type="checkbox"/> CONCURRENCE	<input type="checkbox"/> INFORMATION	<input type="checkbox"/> SIGNATURE

Remarks: *If you agree,*  
Please have the second page of the letter to General Taylor retyped in accordance with the attached draft.

BE *[Signature]*

*P.S. Also alert Mr.*

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.	DATE
O/Executive Director <div style="border: 1px solid black; width: 80px; height: 15px; display: inline-block;"></div>	19 May 69

STAT

STAT

Should you wish to obtain any further information, please give me a call. In any event, I have asked  Chief STAT  
of the Midcareer Course, to get in touch with your office to determine whether or not you would like a briefing.

I can assure you that your visit here will be a great treat for our Midcareerists and we all appreciate your taking the time to come out.

Sincerely,

Richard Helms  
Director

STAT

Should you wish to obtain any further information, please call me on extension [ ] If you want specific details about the class and the program, may I suggest that you talk to Hugh Cunningham, Director of Training, on extension [ ] Chief of the Mid-career Course, on extension [ ] In any event, [ ] will be available to come to your office to answer any questions and to provide any assistance you may desire.

STAT  
STAT  
STAT

Sincerely,

Richard Helms  
Director

Should you wish to obtain any further information, please call me on extension [ ] If you want specific details about the class and the program, may I suggest that you talk to Hugh Cunningham, Director of Training, on extension [ ] Chief of the Mid-career Course, on extension [ ] In any event, [ ] will be available to come to your office to answer any questions and to provide any assistance you may desire.

Sincerely,

Richard Helms  
Director

ORIGINATOR: /s/ Hugh T. Cunningham on Original 15 May 1969  
Hugh T. Cunningham Date  
Director of Training

SIGNED R. L. Bannerman  
CONCUR: 16 MAY 1969  
R. L. Bannerman Date  
Deputy Director  
for Support

Originated: OTR (15 May 1969)  
Retyped: EO-DD/S:VRT:bkf [ ] 16 May 1969  
Distribution:

- Orig & 1 - Adse
- 1 - ER
- ✓ 1 - Signing Official
- 2 - DDS
- 2 - O/DTR

WVA 55 2 21 1969

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM			
UNCLASSIFIED		CONFIDENTIAL	
		SECRET	
<b>OFFICIAL ROUTING SLIP</b>			
TO	NAME AND ADDRESS	DATE	INITIALS
1	Deputy Director for Support		
2	7 D 18 HQ		
3			
4			
5			
6			
	ACTION	DIRECT REPLY	PREPARE REPLY
	APPROVAL	DISPATCH	RECOMMENDATION
	COMMENT	FILE	RETURN
	CONCURRENCE	INFORMATION	SIGNATURE
<b>Remarks:</b>  Bob:  In this and other similar correspondence the Director would prefer a very short letter for his signature which might include something to the effect that he is attaching information which may be of interest about the course, the participants, etc.  Since we have time, let's do this one over. If he signs it we will then have a pattern to guide us in the future. <div style="border: 1px solid black; width: 100px; height: 20px; margin: 5px auto; text-align: center;">LKW</div>			
<b>FOLD HERE TO RETURN TO SENDER</b>			
FROM: NAME, ADDRESS AND PHONE NO.			DATE
Executive Director - Comptroller			22 May 69
UNCLASSIFIED		CONFIDENTIAL	SECRET

FORM NO. 237 Use previous editions

GPO : 1968 O - 297-542

(40)

STAT